



OMNI FORT WORTH
FORT WORTH, TX
2-5 NOV 2026



EXHIBITOR AGREEMENT

PRINT COMPANY INFORMATION AS YOU WANT IT TO APPEAR ON ALL PROMOTIONAL AND PRINTED MATERIAL

EXHIBITOR NAME: _____ MAILING ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____ CONTACT NAME: _____	WEBSITE: _____ PHONE: _____ CONTACT EMAIL: _____
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STANDARD AND NON-MEMBER BOOTH PURCHASES COMPLETE THE FOLLOWING BASED ON BOOTH SELECTION

ATTENDEE(S)

COMP STAFF 1: _____ STAFF 1 PHONE: _____ EMERGENCY CONTACT: _____	STAFF 1 EMAIL: _____ DIETARY NEEDS: _____ EMERGENCY PHONE: _____
COMP STAFF 2: _____ STAFF 2 PHONE: _____ EMERGENCY CONTACT: _____	STAFF 2 EMAIL: _____ DIETARY NEEDS: _____ EMERGENCY PHONE: _____

FIC '26 BOOTH PACKAGES	FCIA MEMBER	NON-MEMBER	QTY	TOTAL
10' x 8' Booth NOVEMBER 3-5, 2026				
FCIA Platinum, Gold, & Silver Manufacturer	\$0 USD	N/A		\$
Standard Booth (1 Comp Attendee)	\$1650 USD	\$2500 USD		\$
Standard Booth (2 Comp Attendees)	\$2250 USD	\$3100 USD		\$
Compliance Deposit	\$500 USD	\$500 USD	1	\$ 500
Optional Electrical Connection	\$250 USD	\$250 USD		\$
			TOTAL	\$

Place our booth NEAR the following exhibitor(s):

Place our booth AWAY FROM the following exhibitor(s):

PAYMENT			
NAME: _____		EMAIL: _____	
COMPANY: _____			
CC#: _____	EXP: _____	CVV: _____	BILLING ZIP: _____
BILLING ADDRESS: _____		STATE: _____	CITY: _____
COMPLETE AND RETURN TO: LINDSEY@FCIA.ORG			

- Signed two-page Exhibitor Agreement & Payment in FULL is required to secure FIC '26 booth space.
- FIC '26 Trade Show Booths are 10' wide x 8' deep. ALL Booth Packages includes one (1) 6' x 30" table, one (1) program listing, and at least one (1) FREE Booth Attendee. Electrical is extra and can be ordered through FIC '26.
- Complimentary Booth Packages apply to FCIA Platinum, Gold, & Silver Manufacturer Members ONLY.
- All booths are Standard Booth Packages with either one (1) or two (2) FREE Booth Attendees, based upon Booth Package selected. The number of complimentary attendees for FCIA Platinum, Gold, and Silver Manufacturer booths is based on Membership level and the remaining quantity of annual complimentary attendees available for use. Platinum Manufacturer = Up to 8 Complimentary Attendees; Gold Manufacturer = Up to 6 Complimentary Attendees; Silver Manufacturer = Up to 4 Complimentary Attendees
- Booth space is assigned by FIC '26 on a first-come, first-serve basis.

ALL EXHIBITOR PERSONNEL MUST ALSO COMPLETE ATTENDEE REGISTRATION FOR FIC '26

See page 2 for FIC '26 Exhibitor Agreement Rules & Regulations

EXHIBITOR AGREEMENT RULES AND REGULATIONS

Exhibit Size: 10' wide x 8' deep

Exhibit Space: Components and signs will be permitted to a maximum height of 8'. All components must fit into booth size purchased. Display materials over 4 ft. high must be confined to the booth area and at least 5 ft. from the aisle line.

Exhibitor Move-In: Booth set-up hours are available

- Monday, November 2, 2026 - 12:00 pm - 5:00 pm CST
- Tuesday, November 3, 2026 - 6:30 am - 7:30 am CST

Exhibit Hours: Trade Show floor hours are

- Tuesday, November 3, 2026 - 7:30 am - 10:00 am, 5:30 pm - 6:30 pm CST
- Wednesday, November 4, 2026 - 7:30 am - 3:30 pm, 5:30 pm - 6:30 pm CST
- Thursday, November 5, 2026 - 7:30 am - 11:30 am CST
- Friday, April 3, 2026 - 7:30 am - 8:00 am, 9:00 am - 10:30 am CST

Exhibitor Move-Out: Booth move-out is available

- Thursday, November 5, 2026 - 11:30 am - 3:00 pm CST

NO EARLY TAKE-DOWN. Exhibitors dismantling or removing exhibition materials from exhibit hall prior to move-out hours may lose future exhibit opportunities.

Shipping: Shipping and handling charges may apply, and are due payable to Omni Fort Worth. Packages may arrive at Omni Fort Worth from 8:00 am-4:00 pm CST, Monday-Friday, October 26-30, 2026. Shipments received any other time will be rejected. Should special arrangements for delivery be necessary, please contact Lindsey Dutkiewicz for details. The following information must be on all packages to ensure proper delivery:

Omni Fort Worth
1300 Houston Street
Fort Worth, TX 76102
Attention: Lindsey Dutkiewicz / (Guest's Name) / FIC '26
Number of Boxes:

Other Rules & Regulations

Alcohol: Alcohol Sales/Distribution at exhibitor booths prohibited.

Announcements: Microphones and amplifiers are not allowed.

Booth Staffing: Booths are expected to be staffed with exhibitor personnel during all trade show floor hours. Standard Booths include registration for up to TWO free attendees to FIC '26, based upon Booth Package selected. FCIA Platinum, Gold, and Silver Manufacturer members receive up to eight (8) free attendees, depending on membership level and the remaining quantity of annual complimentary attendees available for use. All other exhibit staff must be registered and pay the Additional Attendee registration fee. Booths not staffed with exhibitor personnel during all exhibit hours will forfeit Compliance Deposit and may lose future exhibit space.

Cancellation Policy: 2026 Exhibitor Cancellations must be provided to NFCA or FCIA in writing. Cancellations prior to September 30, 2026, may receive a 50% refund. Cancellations after this date forfeit any refund.

Cash or Credit Card Sales: Cash or Credit Card Sales are prohibited during the show.

Choice of Law, Venue, Attorney's Fees: This Contract is governed by the State of Illinois. Venue for any dispute arising out of or related to this Contract shall be in DuPage County, Illinois. The prevailing party in any dispute arising from or related to this Contract shall be entitled to its attorney's fees, costs, and expenses incurred through mediation, litigation, or appellate proceedings.

Conflicting Events: Conflicting Events at Omni Fort Worth are prohibited during show/seminar hours.

Consent to Be Photographed: As partial consideration for my attending this event, I give the Firestop Contractors International Association (FCIA), their licensees, assigns, successors in interest, and legal representatives the irrevocable right to use any photographs and/or video of me taken at this event.

Electric: 110v electric connections must be pre-ordered through FIC '26. On-site electrical orders will face premiums and cannot be guaranteed.

Entertainment: Exhibitor may operate games, raffles, and entertainment in the booth with prior FIC '26 approval.

Exhibitor Raffles: FIC emcees can announce winners of raffles held at individual exhibitor booths during the FCIA Annual Dinner.

"Give Away" Items: Razor blades, knives, etc. prohibited.

Hospitality Suites: Hospitality Suites are acceptable provided they are not open during event/exhibit/seminar hours. FCIA approval required.

Liability: It is agreed that Exhibitors will assume responsibility for any damages to Omni Fort Worth and their own exhibits. The Exhibitor further agrees that neither FCIA, nor its employees, agents, or representatives shall be liable and that the Exhibitor will release, hold harmless, and make no claims for any reasons whatsoever including negligence (but excluding gross negligence or willful/wanton conduct), against FCIA, its employees, agents or representatives for: (1) loss, theft, damage or destruction of goods or displays; (2) any accident or injury to or death of the Exhibitor or the Exhibitor's employees, agents or representatives; (3) any damage to Exhibitor's business by reason of the failure to provide space for the exhibit or the removal of the exhibit; (4) any other action of employees, agents or representatives of FCIA; (5) the failure to hold the event as scheduled as a result of local, state, or federal emergencies, acts of God, fire, flood, riots, or any other causes beyond the control of FCIA, Omni Fort Worth, or any exhibit service contractor that may render any exhibit area unusable.

Machinery: Machinery may be displayed but may not be operated.

Reservation of Right to Make Changes: Any matters not specifically covered herein are subject to decision by FCIA, and FCIA reserves the right to make such changes, amendments and additions to these rules as considered advisable for the proper conduct of the exhibit, with the provision that all Exhibitors will be advised of any such change.

Exhibitor Company: _____

Name: _____ Title: _____

Signature: _____ Date: _____

By checking this box, all representatives from our company agree to abide by the policies and procedures set by FIC '26 for exhibitors.